

A warm welcome



for homeless people in the coldest months

Would you like to work alongside passionate, selfless colleagues and volunteers, changing the lives of Maidstone's most vulnerable people? We are currently recruiting:

Project Worker

£24,570 p.a. pro rata

1 Temporary, Part-time role available – 20 hours per week

Fixed term contract from Monday 15th December 2025 until Friday 3rd April 2026

Hours and shifts

- **15th December- 5th January - 10 hours per week**
- **From 5th January – 30th March – 20 hours per week. Shifts will be worked between the Project Staff team members on a rota system.**
- **31st March – 3rd April – 10 hours per week.**

Maidstone Churches Winter Shelter is a coalition of churches and volunteers from across the Maidstone community, working alongside local agencies to offer afternoon and evening hospitality and overnight shelter to homeless people in the coldest months.

Further aims of the project are:

- To provide hot meals, a warm environment and support for homeless people, including those living in temporary accommodation with little or no cooking facilities.
- to support homeless people to find long-term accommodation, resisting dependency on the shelter, and to co-ordinate support for them. This means working alongside homeless people as equals.

These posts are a great opportunity to work right at the heart of this inspirational project. Working alongside our Project Manager & Assistant Project Manager, we depend on the Project Workers to deliver the project on a day-to-day basis. Throughout the project you will be responsible for: Advancing and achieving the shelter's aims; Co-working flexibly and supportively with the Project team to ensure staff presence every afternoon and evening while the shelter is open, including occasional morning shifts; Co-working with volunteer teams to set up and clear up shelter venues, and working with our guests to provide appropriate support.

To succeed, you will have the ability to work independently, with initiative to make responsible and well-judged decisions. You will be an effective, flexible and supportive team member who is honest, non-judgmental and sensitive to the views and needs of others. You will also have a basic understanding of the background and circumstances of homeless and vulnerable people and a knowledge of the services available to homeless people.

For an informal chat about the role please call Claire Kehily on 07308 150048.

To apply, please send a request for an application pack to mcwsoffice@maidstoneshelter.org.uk. Completed application forms should also be sent to that email address. Alternatively, paper copies of the application form can be requested from, and returned to, Maidstone Churches Winter Shelter, 6 Buckland Road, Maidstone, Kent ME16 0SL.

The deadline for applications is: **Midnight on Sunday 9th November 2025**. However, applications will close early if a suitable candidate is found prior to the closing date.

Interviews will be held on Wednesday 12th November 2025

CVs are not accepted. No agency contact please. Promoting equality in the workplace.